

Holy Family Parishes

Holy Trinity Finance Council Meeting - Minutes

Tuesday, August 6, 2024. Started at 4pm. Finished by 5:45pm.

Pastor: Fr. Thomas McCarthy.

Members Attended: Bill Archer; Dan Haglage; David Imbus.

Members Absent: none.

Staff: Deacon Mike Muse; Ted Reilly.

Other Guests: Sharon Neukam (HF Pastoral Council Member).

Agenda:

Opening Prayer & Discernment – Fr. McCarthy

Approval of Minutes from April 2024 Meeting.

Old Business:

- **Money Counting – New Policy & Day change**
 - a. Changed to Tuesdays.
 - b. Still looking for additional money counters to comply with Archdiocese policy.

New Business:

- **Welcome & Introduce Deacon Mike Muse**
 - a. Mike Muse is the new Director of Administration & Facilities
- **Financial Update**
 - a. Total Year Financials (July 2023 through June 2024)
 - i. Summary Recap
 - ii. Statement of Financial Position (Balance Sheet)
 - iii. Statement of Activities (Income Statement)
 - b. Other Schedules/Reports:
 - i. Capital Projects Summary YTD 2023-2024.
 - ii. Capital Projects & Deferred Maintenance Items.
- **Identify Chairperson for each Finance Council**
 - a. The chairperson will serve as a member of the Holy Family Parishes Finance Council.
 - b. Holy Family Parishes Finance Council will discuss the merger process.
 - c. Bill Archer was appointed Chairperson.
- **Communication of Financial Information to parishioners.**
 - a. Annual report
 - b. Finance Council Chairperson to present financial summary after mass.
 - c. Dan Haglage will present the finance report after mass.

- **Finance Council Member Terms expire with merger.**
- **Archdiocese Audit (Reminder)**
 - a. The normal rotation of Archdiocese Audits has come again for the HF Parishes. It is scheduled for September 23-27, 2024.
 - b. An audit report will be provided sometime following the audit.

Next Finance Council Meetings:

- February 2025.
 - a. 6-month YTD review of operating financials & capital items.

Closing Prayer – Fr. McCarthy.